



## Memorandum

Date: April 19, 2018

To: West Linn City Council, Staff and Readers

From: Eileen Stein, City Manager

Subject: City Manager's Weekly Report – April 19, 2018

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### Schedule

- The May 7 agenda will include an executive session at 5:00 p.m. regarding real estate matters with a special meeting at 5:30 regarding the sale of surplus properties.
- I am told the June 11<sup>th</sup> Council meeting conflicts with the American Water Works Association national conference which Mayor Axelrod and Councilor Sakelik are planning to attend. We will look for an alternative date in June for your business meeting.

### Information Items

- Police Chief Recruitment. As you know, two finalists were interviewed this week and greeted people at a public reception. Comments from that reception have been captured. The candidate question period was videotaped and is available for viewing on the City and Police Department Facebook pages. We are receiving additional comments from people viewing from these platforms.
- Community Grants. The application deadline has passed and we received 19 applications. The total of requests is \$50,000. Only \$25,000 is budgeted for allocation. As usual, the citizen members of the Budget Committee are reviewing applications and will make a recommendation on grant awards. This will be presented to you at your June 4 work session and approved at your June business meeting.
- Citizen Advisory Group Vacancies. We have vacancies on the following committees: Economic Development Committee, Utility Advisory Board and the Public Safety Advisory Board. We are in the process of taking applications for these committees. Applications for the EDC have been placed in Council's Dropbox for appointment scheduled on May 14. We will continue to be advertise for these committees until filled.
- West Linn Riverfront Plan. City and PGE staff met today to coordinate on land use plans. You may recall the April 5 open house was cancelled until this could occur. PGE is in the process of contracting with a master plan consultant for their property holdings. It will be several months before they are ready to present ideas to the public (likely September) so our land use process will fall into their schedule. Meanwhile, we will continue working on the transportation system plan.

That's it for this week.

*Eileen*